



3309 Hudson Trails drive - Hudsonville, MI 49426

www.mmbsinfo.com

**Steel building specialist**  
phone 616-896-1700 - fax 616-896-9300

## EMPLOYMENT APPLICATION

Our Company is an equal opportunity employer and will consider all applicants for all positions equally without regards to their race, sex, color, religion, national organ, veteran status or any disability as provided in the Americans with Disabilities Act.

This application will be given every consideration, but its receipt does not imply that the applicant will be employed. Each question should be answered in a complete and accurate manner as no action can be taken on this application until all questions have been answered.

### Personal:

Date \_\_\_\_\_

Name \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_

Present Address \_\_\_\_\_

Social Security # \_\_\_\_\_ Are you over 18? \_\_\_\_\_

Are you a citizen of the U.S. or do you have a legal right to be employed in U.S?  
\_\_\_\_\_

Have you ever been convicted of any crime including driving while under the influence of drugs or alcohol? \_\_\_ Yes \_\_\_ No

If yes, state offense and date \_\_\_\_\_

NOTE: a conviction will not necessarily disqualify you from employment.

Do you have the ability with or without reasonable accommodations to work overtime or to travel if travel and/or overtime are required by the job for which you are applying?

\_\_\_ Yes \_\_\_ NO, please explain \_\_\_\_\_

Driver's License # \_\_\_\_\_ Currently Valid? \_\_\_ Yes \_\_\_ No

### EMPLOYMENT DESIRED:

Are you seeking \_\_\_ Full time \_\_\_ Part time \_\_\_ Temporary or summer help

Position applied for \_\_\_\_\_ Salary desired \_\_\_\_\_

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Date available to start \_\_\_\_\_

Have you ever applied or worked for this company before? \_\_\_ Yes \_\_\_ No

Are there any days or hours you would be unable or unwilling to work?  
\_\_\_ No \_\_\_ Yes, please specify those hours or days \_\_\_\_\_

**EDUCATION:**

Name and address	Graduate ?	Courses studied
High school	___ Yes ___ No	_____

College	___ Yes ___ No	_____
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If you did not graduate, why did you leave? \_\_\_\_\_

Are you planning to pursue further studies? \_\_\_ No \_\_\_ Yes, when and what courses?  
\_\_\_\_\_

List and describe any other Schooling or Specialized Training  
\_\_\_\_\_  
\_\_\_\_\_

**MILITARY:**

Have you ever served in the military? \_\_\_ Yes \_\_\_ No  
Date and Ranking \_\_\_\_\_



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**CAPABILITY / RELIABILITY**

Would you be willing and able to perform all of the tasks required by the job you are applying for? \_\_\_ Yes \_\_\_ No

Have you filed any type of fraudulent claims against any of your present or past employers? \_\_\_ No \_\_\_ Yes, Please explain \_\_\_\_\_

Will you abide by the safety rules of this company? \_\_\_ Yes \_\_\_ No

How many days of work or school have you missed in the last two years? \_\_\_\_\_

How many days have you reported late for work or school in the past two years? \_\_\_\_\_

Would you be willing and able to report to work on time every day on a regular and consistent basis? \_\_\_ Yes \_\_\_ No please explain \_\_\_\_\_

**WORK HISTORY:**

Name of Employer                      Address                                      Telephone #

Dates Employed                      Starting and Ending Pay                      Name of Last Supervisor

\_\_\_\_\_  
Name of Employer                      Address                                      Telephone #

Dates Employed                      Starting and Ending Pay                      Name of Last Supervisor

\_\_\_\_\_  
Name of Employer                      Address                                      Telephone #

Dates Employed                      Starting and Ending Pay                      Name of Last Supervisor

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### SUPPLEMENTAL EMPLOYMENT INFORMATION

If you worked in any of your previous positions under another name, please give that name; ( For reference checking purposes) \_\_\_\_\_

Are you presently employed? \_\_\_ No \_\_\_ Yes, may we contact your present employer? \_\_\_\_\_

Have you ever been fired or asked to resign from a job? \_\_\_ No \_\_\_ Yes  
Please explain \_\_\_\_\_

Have you ever been disciplined or received verbal or written warnings for absenteeism or tardiness? \_\_\_ No \_\_\_ Yes, please explain \_\_\_\_\_

### SPECIAL SKILLS

Use this space to describe why you are interested in working for our company and list those skills and abilities which you feel particularly qualify you for a position with us.

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### REFERENCES

Please give three references, not relatives or former employers.

Name	Address	Telephone
_____	_____	_____
_____	_____	_____
_____	_____	_____

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### AFFIDAVIT

I certify that my answers to the foregoing questions are true and correct without any consequential omissions of any kind whatsoever. I understand that if I am employed, any false, misleading, or otherwise incorrect statements made on this application form or during any interviews maybe grounds for my immediate discharge.

I hereby authorize Miedema Metal Buildings Systems, Inc. to contact any company or individual it deems appropriate to investigate my employment history, character and qualifications and I give my full and complete consent to their revealing any and all information they wish as a result of this investigation. In addition, I hereby waive my right to bring any cause of action against these individuals for defamation, invasion of privacy or any other reason because of their statements.

I agree, that if I am employed, I will abide by all rules and regulations of Miedema Metal Building Systems, Inc. I understand that the taking of drug and alcohol tests when given pursuant to company policy, are a condition of continued employment and refusal to take such tests when asked will be grounds for my immediate termination. I further understand that nobody in Miedema Metal Building Systems, Inc. is authorized to enter into any written or verbal employment contracts with me for any definite period of time without the express written consent of the President of Miedema Metal Building Systems, Inc. I also understand that my employment is "at-will" and may be terminated by myself or by the company at any time for any reason at all, with or without prior notice.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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### COMPANY USE ONLY

Interviewed by;

Remarks;

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